**Research Employment Opportunity:**
Enhancing Procedural Justice in Hot Spots

The Police Foundation, in collaboration with Arizona State University, is conducting a study to examine police-community relations in Indianapolis, Indiana. This is a multi-year randomized control trial research project funded by the Laura and John Arnold Foundation. The study is being led by Dr. David Weisburd of George Mason University, Dr. Cody Telep of Arizona State University, and Dr. Heather Vovak of the Police Foundation.

We are recruiting enthusiastic undergraduate and graduate students to participate in the study as field researchers. The position is part-time and temporary. Job responsibilities will include conducting initial site assessments and door-to-door resident surveys in Indianapolis, Indiana. Most of the data collection will take place from April 2019 – August 2019. All candidates should have a flexible schedule and be able to commit to working at least 10-15 hours a week, including weekends. This position will offer practical research experience that will benefit individuals seeking employment in academia or in the private research sector. Employees hired for these positions may also be eligible for future funded research activities. The base hourly wage is $13.00 per hour.

**Employment requirements:**
- Current advanced undergraduate (Junior or Senior) or graduate student
- Good academic standing
- Comfortable with field data collection, including door to door surveys about public safety and community issues
- Attend mandatory in-person training sessions
- Familiarity with neighborhoods and communities in Indianapolis, Indiana
- Able to work in teams during a complex data collection project

**Actively seeking employees with vehicles to transport research teams and Spanish speakers.**

If you would like to apply for employment, please send your resume or any questions to [pfresearchteam@gmail.com].
**Field Researcher/Interviewer/Driver, Research Division**

**Job Title:** Field Researcher/Interviewer/Driver  
**Type of Position:** Part-Time, Temporary  
**Department:** Research  
**Location:** Indianapolis, Indiana

**JOB SUMMARY**

The Police Foundation is a national, non-profit, non-partisan organization that, consistent with its commitment to improve policing, has been on the cutting edge of police innovation for over 40 years. The Police Foundation’s work is informed by available evidence, to increase public safety and strengthen communities. The professional staff at the Police Foundation work closely with law enforcement, judges, prosecutors, defense attorneys, and victim advocates to develop research, comprehensive reports, policy briefs, model policies, and innovative programs that will continue to support the work of law enforcement (police & sheriffs) personnel. The Police Foundation conducts innovative research and provides on-the-ground technical assistance to police and sheriff’s departments, and engages practitioners from multiple systems (corrections, mental health, housing, etc.), and local, state and federal jurisdictions as it relates to police research, policy and practice.

The Police Foundation is seeking field researchers for a social science research project in Indianapolis, Indiana. We are seeking independent and outgoing individuals to participate in an upcoming research project that assesses police-community relations in communities in Indianapolis, Indiana. Field research positions will be part-time. Those selected for this work will have direct interaction with Indianapolis residents and will be working directly in neighborhoods to gather the necessary data for this study. Job responsibilities will include conducting initial site assessments and door-to-door resident surveys in Indianapolis. These positions will offer practical research experience that will benefit students or professionals who are seeking employment in academia or the private research sector.

All candidates should have a flexible schedule and be able to commit to working at least 10-15 hours a week, including weekends. The candidate will report directly the Police Foundation Research Director for this project.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

- Commit to working 10-15 hours a week, including weekends;
- Carry out initial visits to assess potential project sites;
- Conduct door-to-door survey collection;
- Transport research teams to project sites;
- Assist with project coordination;
- Collect and maintain data while on site;
- Fill out instruments and forms accurately;
- Maintain a professional demeanor when on the job;
- Secure and safeguard all research equipment.

**SKILLS & ABILITIES**

- Familiarity with the Indianapolis community;
- Willingness to conduct door-to-door data collection;
- Strong attention to detail;
- Efficient and organized working style;

*The Police Foundation is an Affirmative Action/Equal Employment Opportunity Employer*
• Ability to prioritize quickly and confidently, in addition to managing deadlines;
• Must be self-directed, as supervision for this project will be done remotely by the DC based research team;
• Strong oral communication skills, including the ability to effectively distill and present complex information in a concise way;
• General familiarity with Windows and Android operating system;
• Ability to complete training on data collection software and systems;
• Excellent interpersonal skills, including maturity, and the ability to work independently and in a team setting;
• Ability to participate in periodic project meetings;
• Bilingual abilities (Spanish) are strongly preferred.

PREFERRED EXPERIENCE REQUIREMENTS

• Previous experience with field research and data collection.
• Bilingual abilities (Spanish).
• A valid driver’s license, own and can operate a fully insured and reliable motor vehicle for transporting on site research staff.

EDUCATION REQUIREMENTS

• High School diploma required.
• Undergraduate student status either as junior or senior good standing is required.
• Graduate students in a related field, such as criminology, sociology, social work, psychology, public policy or other social science field, are preferred.

APPLICATION INSTRUCTIONS:

Interested individuals should submit the following elements via email to pfresearchteam@gmail.com

Résumé
Names and contact information for references (at least two)

*****Incomplete applications will not be considered*****